



**Annual Security Report**  
2015 – 2016

# Annual Security Report

---

## TABLE OF CONTENTS

<b>THE JEANNE CLERY ACT .....</b>	<b>3</b>
<b>SECURITY POLICIES &amp; PROCEDURES</b>	
INTRODUCTION .....	3
DISTRIBUTION OF THE ANNUAL SECURITY REPORT .....	4
CAMPUS SECURITY AUTHORITIES .....	4
REPORTING CRIMINAL ACTIVITIES AND EMERGENCIES .....	4
VOLUNTARY AND CONFIDENTIAL REPORTING .....	5
RESPONDING TO REPORTS OF CRIMINAL ACTIVITY AND EMERGENCIES .....	5
EMERGENCY & EVACUATION PROCEDURES .....	5
EMERGENCY WARNING POLICY .....	6
TIMELY WARNING POLICY .....	6
PUBLIC CRIME LOG .....	7
<b>CRIME AWARENESS &amp; PREVENTION PROGRAM</b>	
INTRODUCTION .....	7
PROTECTING YOURSELF FROM BEING A VICTIM OF A CRIME .....	7
HOW WE WORK TO PROTECT YOU .....	8
<b>SEXUAL ASSAULT AWARENESS PROGRAM &amp; TITLE IX</b>	
INTRODUCTION .....	8
SEXUAL VIOLENCE AWARENESS PRESENTATIONS .....	8
WHAT TO DO? .....	9
WHAT NOT TO DO? .....	9
REPORTING A SEXUAL ASSAULT .....	9
PREVENTION TIPS .....	9
JUDICIAL NO-CONTACT, RESTRAINING & PROTECTIVE COURT ORDERS .....	10
STANDARDS OF INVESTIGATION AND EVIDENCE COLLECTION .....	10
STUDENT DISCIPLINE PROCEEDINGS & ADMINISTRATIVE SANCTIONS .....	11
<b>DRUG &amp; ALCOHOL ABUSE POLICY &amp; PREVENTION .....</b>	<b>11</b>
<b>CAMPUS SEX CRIMES PREVENTION ACT .....</b>	<b>12</b>
<b>ANNUAL CRIME STATISTICS REPORTS</b>	
INTRODUCTION .....	12
DEFINITIONS OF REPORTABLE OFFENSES .....	13
<b>CAMPUS CRIME REPORTS</b>	
ALAMEDA, CA .....	17
LAYTON, UT .....	18
MESA, AZ .....	19
PHOENIX, AZ .....	20

# **Annual Security Report**

---

## **THE JEANNE CLERY ACT**

The Jeanne Cleary Act Disclosure of Campus Security Policy and Campus Crime Statistics Act is a Federal Law that requires colleges and universities to:

- Publish and distribute an Annual Security Report by October 1<sup>st</sup> that contains three years of school crime statistics and certain school security policy statements;
- Inform all active student and employees, as well as prospective students and employees, about the existence of the Annual Security Report and how to access it on the internet or request a paper copy;
- Disclose crime statistics for the school, public areas immediately adjacent to or accessible from the school, and any non-campus facilities or remote classrooms. The statistics must be gathered from a number of resources, including local law enforcement, school security officers, and other school officials who have a “significant responsibility for the student and school activities”;
- Provide “timely warning” notices of those crimes that have occurred which pose an ongoing threat to employees, students, or public safety;
- Maintain a Public Crime Log at each school which tracks “any crime that occurred on campus, or within the patrol jurisdiction” of the school security officers, and has been reported to a CSA.
- Compliance with these provisions does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).

## **SECURITY POLICIES & PROCEDURES**

**(October 1, 2014)**

### **INTRODUCTION**

Avalon School of Cosmetology is strongly committed to crime prevention and the safety of our school communities. Although we have been fortunate in not experiencing a serious problem at our schools, the school is subject to many of the same problems that occur in any urban area of the country. The following information has been prepared to increase awareness of the current programs and procedures that exist to protect the safety and well-being of our students, employees and guests.

As members of the school community, you are encouraged to take personal responsibility for your conduct and safety. Adopting a posture of individual responsibility will enhance the quality of life for all on campus. The cooperation and involvement of all students and staff members in the crime prevention programs and by reporting all suspected criminal actions and emergencies is essential to minimize criminal activity.

Avalon School of Cosmetology believes that a well-informed school community helps create a safety conscious public which is more important today than ever before. Pursuant to the requirements set forth by The Jeanne Cleary Disclosure Act, Avalon School of Cosmetology will publish and distribute an Annual Security Report by October 1<sup>st</sup> of each year, to include crime statistics for reported crimes over the three years for each of our schools.

# Annual Security Report

---

## **DISTRIBUTION OF THE ANNUAL SECURITY REPORT**

The Corporate Financial Aid Department located at the Home office for Avalon School of Cosmetology, is responsible for facilitating preparation, and ensuring the distribution, of this report to the school populations at our various school locations. The preparation of this report is a coordinated effort between home office and on campus departments.

No later than October 1<sup>st</sup> of each year, all students and staff are provided the Annual Information Notification literature announcing the updated Annual Security Report is available on the schools internet website. The brochure contains a general description of the content in the Annual Security Report, information on the Family Educational Rights and Privacy Act (FERPA), Drug and Alcohol Policy, Completion Rates, the direct links for the internet access to these reports and policies, and where to obtain hard copies. This notification also covers a number of notification requirements imposed by the Higher Educational Opportunities Act, which amends the Higher Education Act of 1965.

We encourage all members of the school community to use this report as a guide for safe practices on campus and off campus. A hard copy of the report can be obtained by visiting your school's Financial Aid Office. This report is available on our website at:

<http://avalon.edu/about/consumer-disclosure/>.

## **CAMPUS SECURITY AUTHORITIES**

The Jeanne Cleary Disclosure Act defines a Campus Security Authority (CSA) as any school official that has a significant responsibility for student and/or school activities. The Act requires the school to identify the school officials that fall into this category and will be responsible for reporting any crimes that they are made aware of.

Avalon School of Cosmetology has designated each School Director as the Primary CSA for their school. The Primary CSA is also the Title IX Coordinator for the school, and will oversee all complaints of sex discrimination and will identify and address any patterns or systemic problems that arise during the review of such complaints. Secondary CSA's include the campus Education Director and Office Manager.

Any crime or offense brought to the attention of a CSA must be immediately, within 24 hours, reported to the primary CSA for completion of a Crime Incident Report Form and tracking in the Public Crime Log.

## **REPORTING CRIMINAL ACTIVITIES AND EMERGENCIES**

Avalon School of Cosmetology encourages students and employees to report all criminal activity and emergencies that have occurred at the school.

- **Emergencies:** In emergency situations occurring on campus, in public areas immediately adjacent to or accessible from the school, or any non-campus facilities or remote classroom locations, requiring the response of fire, police, or medical assistance, first **dial 9-1-1**. Thereafter, contact one of the schools CSA's.
- **Non-emergencies:** In a non-emergency criminal offense situation occurring on campus, in any public areas immediately adjacent to or accessible from the school, or any non-campus facilities or remote classroom locations, report the incident to one of the schools designated CSA's.

# Annual Security Report

---

## **VOLUNTARY AND CONFIDENTIAL REPORTING**

Avalon School of Cosmetology has established a **Crime Incident Report Form** that may also be filled out by any victim or witness wishing to report a crime on a voluntary and confidential basis. This form is available to all Staff, Faculty, Students and Clients at the school, and maybe submitted directly to the Primary CSA or a Secondary CSA at the discretion of the victim or witness.

## **RESPONDING TO REPORTS OF CRIMINAL ACTIVITY AND EMERGENCIES**

A CSA, and the local city police department when necessary, will respond to and investigate each report of criminal activity, including notifying the victim of the outcome of the investigation and any "Administrative Action's" taken.

The local city police department will respond to all reports of fire or medical emergencies on-campus.

**Administrative Actions:** if a reported crime or offense involves a student or employee as the alleged offender, the offender will be subject to applicable school conduct policies and disciplinary procedures. Sanctions or Disciplinary Actions include suspension or expulsion for student offenders and termination of employment for employee offenders.

## **EMERGENCY & EVACUATION PROCEDURES**

Avalon School of Cosmetology has designed Evacuation Procedures, to ensure the safety of everyone on campus.

Each school has designated CSA's in case of an emergency situation that would require the evacuation or lock-down of the school. The CSA's officials will be responsible for contacting emergency services and alerting all students, employees and clients via Intercom Announcements of evacuation procedures.

Any bomb threat, fire alarm, or notification by emergency services automatically constitutes a threat sufficient to activate the school's evacuation procedures. In addition, any other threat that could result in bodily harm and could affect any portion of the students, employees or clients constitutes a threat sufficient to activate Evacuation Procedures.

Upon notification of the need to evacuate, all students, employees and clients should exit the building quickly but orderly, and follow the Emergency Exit Guidelines to the predetermined outside areas to wait for further information. The school's CSA official will inform the school community when it is safe to reenter the building.

During instances of the need to lockdown the school, students, employees and clients should take cover immediately and wait to be told everything is clear.

### **Tips to follow in case of a fire:**

**SMALL FIRE:** If the fire is discovered when just beginning (e.g. waste basket on fire, etc.) utilize the fire extinguisher while notifying someone to call 911.

**LARGE FIRE:** Instructors and employees immediately notify everyone, leaving personal belongings and proceed outside away from the building... using either the west or east door, whichever is closer, marked EXIT. Be sure all rooms, including bathrooms are empty. Have someone call 911.

### **Tips to follow in case of a bomb threat:**

**KEEP CALM...** Immediately drop all activities and follow the Evacuation Procedure Guidelines posted around the building to the nearest exit and move to the designated safe location away

# **Annual Security Report**

---

from the building. Call police 911 from neighboring building or cell phone. Notify neighboring businesses of the potential threat.

Watch and guard for arriving clients or students and do not let them enter the building. NO ONE RETURNS into the school until a clear signal is given by authorities that the threat has been alleviated.

## **EMERGENCY WARNING POLICY**

When a significant emergency or dangerous situation that poses an immediate and/or continuing threat to the health or safety of the students, employees or clients at the school is identified and contained, the Primary CSA will immediately issue an Emergency Warning Notice to the school community. If necessary the Primary CSA will follow-up with information to the school community with regards to any continuing or ongoing steps to contain the emergency, and when the emergency has been resolved.

Emergency Warning Notices may be distributed to students, employees and clients using the following modes of communication, or any combination thereof:

- Emergency alarms
- Intercom announcements
- Verbal announcements
- Email/Text Messaging
- Hand-posted Flyers

If the issuance of a group-wide Emergency Warning Notice might compromise the efforts of school officials or emergency personnel to satisfactorily contain the emergency or to help the victim(s), an Emergency Warning notice will not be issued but other feasible efforts will be made to inform students, employees and visitors of the emergency.

## **TIMELY WARNING POLICY**

Upon notification and identification of a “reportable” crime under the guidelines of The Jeanne Cleary Disclosure Act, that represents a serious and/or continuing threat to students and employees on or surrounding the school’s general geographic area, the Primary CSA will issue a Timely Warning Notice to the school community within 24 hours of the occurrence and as soon after confirmation of the facts as is reasonably possible under the circumstances.

The Timely Warning Notice will be distributed to all the Management at the school for verbal dissemination to students and employees, as well as, a variety of other methods to include, but not limited to, emergency alarms, intercom announcements, email/text messaging, hand-posted flyers, or local media. The method of distribution is dependent on the nature and severity of the crime and/or threat the crime poses to the campus community. It is the school’s management that is responsible for ensuring all are notified.

Timely Warnings advise the campus community about violent crimes against persons or a series of crimes against property in which the school or a member of the school community is a victim. The warning may also provide details of the crime, a description of the suspect (if known), information on who to contact about the investigation, and timely crime prevention tips; however, the warning will not provide the names of the victim(s).

# **Annual Security Report**

---

## **PUBLIC CRIME LOG**

Any crime and/or offense that any CSA is made aware of must be reported to the Primary CSA at the school for proper documentation and tracking in the Public Crime Log within 48 hours of notice. The Primary CSA will maintain the Public Crime Log and will also maintain all documentation for all reported crimes, using the designated Crime Incident Report Form.

Designated CSA's are required to collect/complete Crime Incident Report Form(s) for any reported crimes, from any victims and/or witnesses. The Public Crime Log will be updated on a daily basis to include all reported crimes. Crimes are tracked in the log in sequential date order as they are reported, using the reported date as the date of occurrence. All crimes tracked in the Public Crime Log will remain in the Public Crime Log indefinitely and will be reported on the annually published Crime Statistics Reports. Only a crime that is determined to be "unfounded" or "false" by a law enforcement investigation, and has been marked as such by the Primary CSA in the Public Crime Log, will be excluded from the annual Crime Statics Report. The Primary CSA will monitor the outcomes and sanctions from crimes reported to the local police and/or other law enforcement authorities and update the log with results as they are received from such officials.

## **CRIME AWARENESS & PREVENTION PROGRAM**

### **INTRODUCTION**

Avalon School of Cosmetology is committed to creating and maintaining a community in which students and employees can work and study in an atmosphere free of criminal activities. We strongly believe it is more beneficial to prevent crimes than to react to them after the fact. School Management acts as a crime prevention unit to plan, coordinate, and implement crime prevention presentations and services at our campus locations.

The following information is important for all students and staff to know to help prevent crimes at our schools. In addition to the distribution of the following information as part of the New Student Orientation and with all new employees during training, each Avalon campus works with their local authorities to bring in guest speakers annually, at a minimum, to provide information on crime prevention and safety practices as part of our Crime Awareness & Prevention Program.

Avalon encourages all students, faculty, staff and visitors to be responsible for their own safety by taking proactive steps to reduce the likelihood of victimization and crimes on campus. Beyond the information presented in this report, additional information on Crime Awareness & Prevention can be obtained by speaking with campus personnel.

### **PROTECTING YOURSELF FROM BEING A VICTIM OF A CRIME**

A significant part of crime prevention is individual safety consciousness and awareness of one's personal environment. These simple measures can contribute to the safety and security of the school community.

- Lock your car.
- Never leave valuable items in your car including your personal and school related materials, such as textbooks.
- Take and keep your car keys with you at all times.
- At night, travel in well-lit areas, and in pairs, if possible. Avoid short cuts, dark alleys, and deserted areas.
- Leave items of high monetary value at home.

# **Annual Security Report**

---

- Do not leave personal property unattended in classrooms, salon clinic floor or student lounge.
- Do not carry more cash than necessary and never advertise what you have.
- If you observe any unknown person on or near the campus who appears to be acting in a suspicious manner or if you observe anything else that makes you feel unsafe or threatened, call a CSA and/or dial 9-1-1.

## **HOW WE WORK TO PROTECT YOU**

The Primary CSA will use the Emergency Warning/Timely Warning policies to advise the school community whenever the institution has received credible evidence of a crime or a series of crimes or the occurrence of systematic and suspicious circumstances or any similar such developments, which may pose a threat to the safety and welfare of anyone on campus.

The school's goal is to provide an environment that is as safe and secure as possible. The facility is open to the public during normal business hours. The school is committed to ensuring that the facilities are kept in good repair, including doors and locking mechanisms. In addition, exterior lighting is an important part of the schools commitment to safety. Employees and students are encouraged to report any known problems or hazards to a CSA, including any observations of malfunctioning lights or locks. Prompt reporting enhances school safety for all. School Management also conducts periodic building security assessments and inspects campus grounds to address potential areas of safety concern or security threats.

## **SEXUAL ASSAULT AWARENESS PROGRAM & TITLE IX**

### **INTRODUCTION**

Avalon School of Cosmetology prohibits sexual assault of any kind, including rape, acquaintance rape, domestic violence, dating violence, sexual assault, sexual harassment, and stalking (whether physical or by electronic means).

Title IX of the Education Amendments of 1972 protects individuals from discrimination based on sex or gender in any educational program or activity operated by recipients of federal assistance. Sexual harassment, which includes acts of sexual violence, is a form of sex or gender discrimination prohibited by Title IX. Any grievance concerning Title IX may be referred to the school's Primary CSA/Title IX Coordinator, the School Director.

Avalon School of Cosmetology is committed to providing an environment free from discrimination on the basis of sex or gender and provides this Annual Security Report and other resources to assist students, faculty and staff in addressing issues involving sex discrimination, including sexual violence.

For additional information visit the National Sexual Violence Resource Center at <http://www.nsvrc.org/>

### **SEXUAL VIOLENCE AWARENESS PRESENTATIONS**

Each Avalon campus works with their local authorities to bring in guest speakers annually, at a minimum, to provide information on how to prevent and respond to sexual assault as part of our Sexual Assault Awareness Program. Local authorities will provide a wide variety of information to our students, faculty, and staff during their presentations at the campus. Information that will be provided includes: definitions of sexual offenses and "consent" in the applicable jurisdiction of

# Annual Security Report

---

the school, safe and positive options for a bystander to intervene to try to prevent harm in risky situations, recognizable signs of abusive behavior and how to avoid potential attacks, etc.

In addition, the following information is shared with all students as part of the New Student Orientation and with all staff/faculty during training to ensure that everyone is fully aware of how to protect themselves from sexual assault or harassment of a sexual nature.

## **WHAT TO DO?**

If you should become the victim of Sexual Assault, Domestic Violence, Dating Violence, or Stalking, do your best to remember identifying characteristics of the perpetrator; the more detail you can remember the better. Remember that you have not committed a crime, the perpetrator has. Sexual violence can happen to anyone. While it is your decision whether or not to notify and seek assistance from law enforcement and/or a Campus Security Authority (CSA), we strongly encourage you to do so, as this may result in the prevention of further offenses and harm to others. If you or a friend has experienced sexual violence of any form, we recommend you contact the local authorities and/or a CSA, and do the following, immediately:

- Go to a safe place.
- Call someone you trust to be with you.
- Seek medical care.
- Report the assault as soon as possible after the assault, but it can be reported at any time.

## **WHAT NOT TO DO?**

- Do not shower, bathe, douche, urinate, or brush your teeth after the attack.
- Do not discard or wash clothing or linens until evidence can be collected by investigators.
- Do not blame yourself.
- Try to preserve evidence even if at the time you are not sure you are going to press charges.

## **REPORTING A SEXUAL ASSAULT**

- A CSA will meet with you privately.
- A CSA will act thoughtfully without judging or blaming you.
- You will be treated with courtesy, sensitivity, dignity and understanding
- The Police will accommodate your request to speak to a law enforcement officer of the same gender.
- A CSA will help in arranging hospital and/or counseling services or other assistance.
- We will change your contracted class or employment schedule after an alleged sex offense if you request it and the changes are reasonable and available.

## **PREVENTION TIPS**

- Clearly communicate your sexual interests and boundaries with potential partners. Avoid potential sexual situations with people who disregard your opinions and limits.

# Annual Security Report

---

- Ask questions to determine unquestionably that your partner has consented to sexual intercourse.
- Do not drink to excess. One drink can affect judgment, so only drink within your limits and in moderation.
- Say “NO” like you mean it when the situation causes concern. State clearly, emphatically, and forcefully if consent is not given.
- Do not be afraid to cause a scene if you feel threatened.
- Never hitchhike.
- If you are an evening student, walk in pairs to your car, and, if necessary, ask a member of the staff of your school to accompany you to your car
- Use the “Buddy System”; avoid walking alone, especially after dark, and always carry your cellphone with you
- Tell friends and roommates where you are going, how you are getting there, how long you will be, and when you get back.
- Lock the door at home or away, and in your vehicle.
- Trust your instincts, better to be safe than sorry.
- A national study found 73% of suspects and 55% of the victims were under the influence of alcohol or drugs at the time of the sexual assault.

## **JUDICIAL NO-CONTACT, RESTRAINING & PROTECTIVE COURT ORDERS**

Students and/or Employees of Avalon School of Cosmetology are encouraged to inform the institution of any active Judicial No-Contact, Restraining and/or Protective Court Orders and all details pertaining to the orders that is necessary to ensure the safety of the student or employee. Avalon Management will take all appropriate measures and inform all pertinent staff to help enforce the orders and will notify the local police if there is a situation where the orders have been violated.

## **STANDARDS OF INVESTIGATION AND EVIDENCE COLLECTION**

Avalon School of Cosmetology CSA's will investigate all incidents of Sexual Assault, Domestic Violence, Dating Violence, Stalking, or Sexual Harassment; whether they are reported to the CSA or local authorities, or if the victim or victim's family is not requesting further action be taken against the perpetrator. It is the school's obligation to investigate all alleged acts of sexual harassment or sexual violence to determine what occurred and to take appropriate steps to resolve the situation. A criminal investigation by law enforcement officials does not relieve the school of its duty to investigate all alleged acts of sexual violence or harassment.

School management will obtain all available and necessary evidence, including but not limited to: surveillance videos, photos, witness and/or victim statements, alleged perpetrator statements, police and/or medical reports, etc. Every complainant has the right to have his or her complaint thoroughly evaluated and decided by school officials using a preponderance of the evidence standard (i.e., it is more likely than not that sexual harassment or sexual violence has occurred). In some cases of alleged sexual harassment, grievance procedures may include voluntary informal methods to resolve the complaint (i.e., mediation); however, the complainant has the right to end an informal process at any time and begin a formal stage of the complaint process. In cases involving allegations of sexual assault, mediation is not an option and a formal

# Annual Security Report

---

investigation and discipline proceeding must occur. All management is fully trained on how to investigate allegations of sexual harassment and/or sexual assault and how to appropriately conduct Student Discipline Proceedings. A key aspect of these proceedings is to ensure the safety of victims, promote accountability, and to ensure the prompt and equitable resolution of complaints of a sexual nature.

## **STUDENT DISCIPLINE PROCEEDINGS & ADMINISTRATIVE SANCTIONS**

Sexual assault is a criminal act which carries criminal and civil penalties under state and federal law. Reported incidents of rape, acquaintance rape, domestic violence, dating rape and violence, sexual assault, stalking or sexual harassment will lead to the initiation of an investigation and student disciplinary proceedings. Complainants and the accused perpetrators have the right to present their case. This includes the right to an adequate and reliable investigation of the complaint, the right to have equal opportunity to present witnesses and other evidence, and the right to the same appeal process for both parties. The accuser and the accused are entitled to have others present during a disciplinary proceeding or any related meeting or proceeding with an advisor of their choice, including legal counsel obtained at their election and their expense. Both the accuser and accused will be notified in writing simultaneously of: 1) the timeframe within which the school will conduct a full investigation of the complaint; 2) the outcome of the Student Discipline Proceedings; 3) Appeal Procedures (if applicable); 4) any change to the result before it becomes final; 5) and when the results become final, with respect to the alleged sexual offense and any sanction that is imposed on the accused when the sanction directly relates to the harassed student. If the alleged victim is deceased as a result of such crime or offense, the next of kin of the victim shall be treated as the alleged victim. Possible administrative sanctions include expulsion, suspension, forfeiture, warning, restricted access to school property, class/session changes, and/or other sanctions permissible under existing school rules. Avalon School of Cosmetology firmly believes in the victim's right to keep these matters confidential, and all records pertaining to these incidents will not include personally identifiable information about the victim.

## **DRUG & ALCOHOL ABUSE POLICY & PREVENTION**

Avalon School of Cosmetology is extremely concerned about the well-being of its employees and students. A related concern is that Avalon School of Cosmetology's hard-earned reputation and positive image, which benefits graduates, students and employees, not being compromised in any way by unlawful actions of students or employees.

In accordance with the Drug-Free Schools and Communities Act, Avalon School of Cosmetology has implemented a comprehensive Drug & Alcohol Abuse Policy and a Prevention Program aimed at ensuring our campus community is drug- and alcohol-free.

Avalon School of Cosmetology has developed a very strong and rigidly enforced policy for both students and employees regarding drug and alcohol abuse:

**AVALON SCHOOL OF COSMETOLOGY CANNOT, AND WILL NOT, CONDONE  
DRUG OR ALCOHOL ABUSE ON THE PART OF ITS EMPLOYEES OR STUDENTS.**

Avalon School of Cosmetology operates within a "ZERO TOLERANCE" policy regarding ANY participation in unlawful manufacture, distribution, dispensation, possession or use of any controlled substance, legal or illegal, during the ENTIRE period of training. Students and employees are not to consume or be under the influence of alcohol or drugs while on campus.

# **Annual Security Report**

---

Random drug and alcohol testing is practiced by the school. Violation of this policy WILL result in immediate termination of the student's training.

In addition, a student's eligibility to receive Federal Title IV funds are subject to adherence to the above stated Anti-Drug and Alcohol Policy. In the event that a student violates this policy any Federal funding that they may be eligible for may be halted and they may be required to return a portion of received funds. Students must notify the school's Financial Aid Department if their eligibility for educational Title IV funding has been suspended or terminated under Section 5301 or PL 100-690 for conviction of the manufacture, distribution or possession of illegal drugs.

The use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful. Alcohol and drug abuse not only has an adverse effect on job performance, student learning and employee and student safety, but also on the health and welfare of the entire community. Avalon School of Cosmetology is concerned with this impact, and recognizes that both problems can be successfully treated, enabling either the employee or student to return to a satisfactory performance level. Employees or students experiencing any alcohol- or drug-related dependencies are encouraged to come forward and Avalon management will assist them with seeking appropriate treatment.

The Drug & Alcohol Policy is distributed and discussed with all new students during New Student Orientation and with all new employees at the beginning of their employment to ensure a safe and well-educated environment at each school. Each Avalon campus works with their local authorities to bring in guest speakers annually, at a minimum, to provide information on drug and alcohol abuse and prevention as part of our Drug and Alcohol Abuse & Prevention Program. This literature is also made available to all students and employees through the designated CSA's or Financial Aid Office and online at:

<http://avalon.edu/about/consumer-disclosure/>

For additional information visit the National Council on Alcoholism and Drug Dependence at

<http://ncadd.org/>

## **CAMPUS SEX CRIMES PREVENTION ACT**

The federal Campus Sex Crimes Prevention Act mandates that convicted sex offenders are required to register under state law and must disclose their associations with institutions of higher education when applicable. Information concerning registered sex offenders in your state/area are available at the following government website:

<http://www.nationalsexoffenderregistry.com/>.

## **ANNUAL CRIME STATISTICS REPORTS**

### **INTRODUCTION**

Avalon School of Cosmetology encourages each school to maintain a working relationship with their local law enforcement authorities and to encourage them to relay to the school information on any occurrence of criminal activity, which is reported directly to the authorities and which may endanger students and employees; however there are no official agreements requiring these agencies to act in this manner. These relationships assist the school in learning about crimes in or near the school community so that all crimes are properly reported in the Annual Crime Statics Reports.

# Annual Security Report

---

The Jeanne Cleary Disclosure Act requires each school to report specific types of crimes that pose a threat or danger to public safety at the school. It is the responsibility of the primary CSA to ensure that all employees of the school understand and are aware of these offenses to ensure proper notification to a CSA.

## **DEFINITIONS OF REPORTABLE OFFENSES**

### **Criminal Homicide**

- **Murder and Non-negligent Manslaughter:** the willful (non-negligent) killing of one human being by another
- **Negligent manslaughter:** Killing of another person through gross negligence.

**Sexual Assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape

**Sex Offenses-Forcible:** Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim
- **Forcible Rape:** the carnal knowledge of a person forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth)
- **Forcible Sodomy:** oral or anal sexual intercourse with another person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- **Sexual Assault with an object:** the use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth)
- **Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

### **Sex Offenses- Non-forcible**

- **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

### **Domestic Violence**

A felony or misdemeanor crime of violence committed

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;

# Annual Security Report

---

- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

## Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.
- Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

## Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to

- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress

For the purposes of this definition:

- *Course of conduct* means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
- *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim.
- *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting

## Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or person's by force or threat of force or violence and/or by putting the victim in fear, bodily harm or death.

## Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury; typically this type of crime is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

## Burglary

The unauthorized entry of a structure or facility by a person or persons with the intent to commit a felony or theft.

# Annual Security Report

---

## Motor Vehicle Theft

The theft, or attempted theft, of a motor vehicle with no right of lawful access to the vehicle.

## Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud or cause bodily harm, a dwelling house, public building, motor vehicle or aircraft, personal property of another etc. In order for arson to be reported in the Annual Crime Statistics it must have been investigated.

## Hate Crimes

A criminal offense committed against a person, property, or society that is motivated, in whole or in part, by the offender's bias against a race, gender, gender identity, religion, disability, sexual orientation, ethnicity, or national origin. Hate crimes are not separate, distinct crimes, but are traditional offenses motivated, in whole or in part, by the offender's bias. A reportable Hate Crime could apply to any of the crimes listed above, as well as, Simple Assault, Intimidation, and damage or destruction of property.

## Other Criminal Offenses (Arrests) and Referrals for Disciplinary Action

- **Illegal Weapons Possession:** the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.
- **Drug Law Violations:** the violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (e.g., morphine, heroin, codeine); marijuana; synthetic narcotics-manufactured narcotics which can be cause true addiction (e.g., Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- **Liquor Law Violations:** the violation of state and local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. Included in this classification: the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintain unlawful drinking places; bootlegging; operating still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on train or public conveyance; and attempts to commit any of the above items.
- **NOTE:** *Illegal Weapons Possession, Drug Law Violations, and Liquor Law Violations referred for disciplinary action are the result of alleged criminal offenses reported to school officials, investigated by the school and referred for disciplinary action, but the individuals were not necessarily arrested or detained by police.*

## Other Definitions:

# Annual Security Report

---

Awareness programs: Community-wide or audience specific programming, initiatives, and strategies that increase audience knowledge and share information and resources to prevent violence, promote safety, and reduce perpetration

Bystander intervention: Safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking

Bystander intervention includes:

- Recognizing situations of potential harm
- Understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking actions to intervene

Ongoing prevention and awareness campaigns: Programming, initiatives, and strategies that are sustained over time and focus on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking, using a range of strategies with audiences throughout the institution

Primary prevention programs: Programming, initiatives, and strategies informed by research or assessed for value, effectiveness, or outcome that are intended to stop dating violence, domestic violence, sexual assault, and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe direction.

Risk reduction: Options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

Advisor: Any individual who provides the accuser or accused support, guidance, or advice

Proceeding: All activities related to a non-criminal resolution of an institutional disciplinary complaint, including, but not limited to, fact finding investigations, formal or informal meetings, and hearings. Proceeding does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to a victim.

Result: Any initial, interim, and final decision by any official or entity authorized to resolve disciplinary matters within the institution

The result must include any sanctions imposed by the institution.

**Remember:** whenever you observe on or near your campus any crime or suspicious activity, or what you believe is credible evidence of the past commission of a crime, you are strongly encouraged to report this to the Primary CSA at your campus, or, in his or her absence, any other CSA or member of management. Your vigilance and cooperation will help Avalon to keep your campus safe for you, and all students, employees and visitors at the campus.

Reported Offenses	Year	On Campus	Non-Campus	Public Property
<b>Criminal Homicide</b>				
Muder / Non-Negligent Manslaughter	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Negligent Manslaughter	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Sex Offenses-Sexual Assault</b>				
Forcible	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Non-Forcible	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Domestic Violence</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Dating Violence</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Stalking</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Robbery</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Aggravated Assault</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Burglary</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Motor Vehicle Theft</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Arson</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Arrests</b>				
Liquor Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Drug Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Illegal Weapons Possession	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Referrals for Disciplinary Action</b>				
Liquor Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Drug Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Illegal Weapons Possession	2012	0	0	0
	2013	0	0	0
	2014	0	0	0

## CAMPUS INFORMATION:

**Main Campus Address:**  
 2318 Central Ave.  
 Alameda, CA 94501  
 Phone: 510-523-1050

**Separate Facility Address:**  
 1361 Park Street, Suite 200  
 Alameda, CA 94501

**Security / Fire Safety Officer:**  
 Name: Cassidy Ryan  
 Title: School Director  
 Phone: 510-523-1051

**Student Housing Facilities:**  
 This school does not provide dormitories or other student residential housing facilities.

**Local Police Crime Statistics:**  
 The statistics reported in this report include crimes occurring on campus and on public property directly adjacent to the campus facilities, and include statistics reported to our addresses by local law enforcement.

**Hate Crime Statistics:**  
 In the years 2012, 2013, and 2014, there were no reported Hate Crimes at this school.

If you witness or are a victim of a crime while on school property, or any public property adjacent to the school, please contact the Education Director and complete an Incident Report Form immediately. Avalon School of Cosmetology is committed to maintaining a safe, crime- and drug-free environment for students and the public. Please see the Administrative Offices located on the 2nd Floor of the Main Building to obtain a copy of the Annual Security Report.

For more information about our school, please visit our website: [www.avalon.edu](http://www.avalon.edu)

Reported Offenses	Year	On Campus	Non-Campus	Public Property
<b>Criminal Homicide</b>				
Muder / Non-Negligent Manslaughter	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Negligent Manslaughter	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Sex Offenses-Sexual Assault</b>				
Forcible	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Non-Forcible	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Domestic Violence</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Dating Violence</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Stalking</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Robbery</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Aggravated Assault</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Burglary</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Motor Vehicle Theft</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Arson</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Arrests</b>				
Liquor Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Drug Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Illegal Weapons Possession	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Referrals for Disciplinary Action</b>				
Liquor Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Drug Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Illegal Weapons Possession	2012	0	0	0
	2013	0	0	0
	2014	0	0	0

## CAMPUS INFORMATION:

### **Main Campus Address:**

1992 W Antelope Dr  
Layton, UT 84041

### **Security / Fire Safety Officer:**

Name: Heather Hans  
Title: School Director  
Phone: 801-614-5040

### **Student Housing Facilities:**

This school does not provide dormitories or other student residential housing facilities.

### **Local Police Crime Statistics:**

The statistics reported in this report include crimes occurring on campus and on public property directly adjacent to the campus facilities, and include statistics reported to our addresses by local law enforcement.

### **Hate Crime Statistics:**

In the years 2012, 2013, and 2014, there were no reported Hate Crimes at this school.

If you witness or are a victim of a crime while on school property, or any public property adjacent to the school, please contact the Education Director and complete an Incident Report Form immediately. Avalon School of Cosmetology is committed to maintaining a safe, crime- and drug-free environment for students and the public. Please see the Administrative Offices to obtain a copy of the Annual Security Report.

For more information about our school, please visit our website: [www.avalon.edu](http://www.avalon.edu)

Reported Offenses	Year	On Campus	Non-Campus	Public Property
<b>Criminal Homicide</b>				
Muder / Non-Negligent Manslaughter	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Negligent Manslaughter	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Sex Offenses-Sexual Assault</b>				
Forcible	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Non-Forcible	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Domestic Violence</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Dating Violence</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Stalking</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Robbery</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Aggravated Assault</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Burglary</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Motor Vehicle Theft</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Arson</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Arrests</b>				
Liquor Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Drug Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Illegal Weapons Possession	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Referrals for Disciplinary Action</b>				
Liquor Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Drug Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Illegal Weapons Possession	2012	0	0	0
	2013	0	0	0
	2014	0	0	0

## CAMPUS INFORMATION:

### **Main Campus Address:**

2111 S. Alma School Rd #21  
Mesa, Az 85210

### **Security / Fire Safety Officer:**

Name: Adam Eastman  
Title: School Director  
Phone: 480-897-1688

### **Student Housing Facilities:**

This school does not provide dormitories or other student residential housing facilities.

### **Local Police Crime Statistics:**

The statistics reported in this report include crimes occurring on campus and on public property directly adjacent to the campus facilities, and include statistics reported to our addresses by local law enforcement.

### **Hate Crime Statistics:**

In the years 2012, 2013, and 2014, there were no reported Hate Crimes at this school.

If you witness or are a victim of a crime while on school property, or any public property adjacent to the school, please contact the Education Director and complete an Incident Report Form immediately. Avalon School of Cosmetology is committed to maintaining a safe, crime- and drug-free environment for students and the public. Please see the Administrative Offices to obtain a copy of the Annual Security Report.

For more information about our school, please visit our website: [www.avalon.edu](http://www.avalon.edu)

Reported Offenses	Year	On Campus	Non-Campus	Public Property
<b>Criminal Homicide</b>				
Muder / Non-Negligent Manslaughter	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Negligent Manslaughter	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Sex Offenses-Sexual Assault</b>				
Forcible	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Non-Forcible	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Domestic Violence</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Dating Violence</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Stalking</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Robbery</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Aggravated Assault</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Burglary</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Motor Vehicle Theft</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Arson</b>				
	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Arrests</b>				
Liquor Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Drug Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Illegal Weapons Possession	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
<b>Referrals for Disciplinary Action</b>				
Liquor Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Drug Law Violations	2012	0	0	0
	2013	0	0	0
	2014	0	0	0
Illegal Weapons Possession	2012	0	0	0
	2013	0	0	0
	2014	0	0	0

## CAMPUS INFORMATION:

### **Main Campus Address:**

410 E. Bell Road  
 Suite G100  
 Phoenix, AZ 85022

### **Security / Fire Safety Officer:**

Name: Jen Turensky  
 Title: School Director  
 Phone: 602-443-0076

### **Student Housing Facilities:**

This school does not provide dormitories or other student residential housing facilities.

### **Local Police Crime Statistics:**

The statistics reported in this report include crimes occurring on campus and on public property directly adjacent to the campus facilities, and include statistics reported to our addresses by local law enforcement.

### **Hate Crime Statistics:**

In the years 2012, 2013, and 2014, there were no reported Hate Crimes at this school.

If you witness or are a victim of a crime while on school property, or any public property adjacent to the school, please contact the Education Director and complete an Incident Report Form immediately. Avalon School of Cosmetology is committed to maintaining a safe, crime- and drug-free environment for students and the public. Please see the Administrative Offices to obtain a copy of the Annual Security Report.

For more information about our school, please visit our website:  
[www.avalon.edu](http://www.avalon.edu)